## Revision and Editing Checklist: Grade 5

### Revise for...

**Informational Text**

**Clarity**
- clear central idea
- facts, details support central idea
- obvious conclusion
- clear/concise

**Organization**
- appropriate and purposeful organizational pattern
- connects across and within paragraphs
- varied sentence structure

**Development**
- communicates understanding/importance
- word choice (purposeful and specific)
- written in a fresh way

**Argumentative Text**

**Clarity**
- clear claim
- facts support the argument
- convincing conclusion
- clear/concise

**Organization**
- appropriate/purposeful organization
- connects across and within paragraphs
- varied sentence structure

**Development**
- communicates importance/insight
- word choice (purposeful/precise/powerful)
- written in a fresh way

**Literary Text**

**Clarity**
- obvious theme/message
- details and events support the plot and theme
- clear/concise

**Organization**
- appropriate/purposeful plot sequence
- plot, setting, and characters connect in a meaningful way
- connects within and across paragraphs
- varied sentence structure

**Development**
- creates connection with the reader
- word choice (purposeful and precise)
- literary language contributes to voice
- written in a fresh way

### Edit for...

**Capitalization**
- first letter in a sentence
- names
- pronoun "I"
- months, days of the week
- salutation and conclusion of a letter
- official titles of people
- holidays
- geographical names and places
- historical periods, events, and documents
- titles of books, stories, and essays
- languages, races, and nationalities
- proper nouns, **abbreviations, initials, acronyms, and organizations**

**Punctuation**
- period at the end of declarative sentences
- exclamation point at the end of exclamatory sentences
- question mark at the end of interrogative sentences
- commas with items in a series
- commas in dates
- commas in compound sentences
- **commas in complex sentences**
- commas in transitions
- quotation marks in dialogue
- apostrophes in contractions
- apostrophes in possessives
- **italics and underlining for titles and emphasis**

**Spelling**
- high frequency/commonly used words
- commonly misspelled words
- special words

**Usage**
- complete and compound sentences (no splices, run-ons, fragments)
- subject-verb agreement
- parts of speech
  - past, present, and future verb tense
  - past tense irregular verbs
  - singular, plural, common, proper, and **collective** nouns
  - adjectives, including articles, comparative and superlative forms
  - adverbs that convey time, place, manner, frequency, degree, and **conjunctive adverbs**
  - prepositions, **prepositional phrases, and their influence on subject-verb agreement**
  - pronouns including subjective, objective, possessive, reflexive, and **indefinite** cases
  - **subordinating conjunctions to form complex sentences**
  - coordinating conjunctions to form compound subjects and predicates
  - coordinating conjunctions to form compound sentences

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bold = new to grade

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