

district planning guide

- Review district philosophy, mission, and beliefs

- Inventory learning platforms and tech tools that are currently used or commonly used with kids and stick with those

- Ensure that all teachers have access to/skill in using video conferencing and making videos

- Organize virtual faculty meetings:
 - remind people that connecting with students and their families is the most important part
 - model technology using computers, phones, tablets for video conferencing, agenda (Google slides, hyperdoc, frequently used apps)
 - review pacing

- Suspend grading policies or modify appropriately

- Create a [Parent Quickstart Guide](#)

- Create [Google doc](#) for data collection on technology access

- Set up [district/campus website](#) for school@home

- Create [master schedule](#)