**tuesday: tune up your tech**

The transition to school@home will require access to technology. Today’s mission is to tune up our tech!

**Principals/Leadership Teams**

* Determine common video-conferencing platform to use
* Develop plan for students without access
* Determine which teachers will need extra support and assign mentors

**Teachers**

* **Load your toolbox** 
  + Practice a virtual conversation with your video-conferencing platform
    - Start a meeting or a hangout
      * Practice sharing screens
      * Practice changing to gallery view
      * Practice chatting
    - No camera on your computer? No problem. Load the app on your smartphone and log in.   
      Send a text to a colleague who has the app too.
* **Refresh your knowledge of** **[your common video-conferencing platform]**
* **Explore some examples**
  + Check out the [American School in Japan Website](https://sites.google.com/asij.ac.jp/es-distance-learning/home?authuser=0)
    - Click on 1st Grade – Ms. Foster – March 16th
    - Click in 5th Grade – Mr. Jessee – March 16th
    - *Feel free to look at any other grades / dates*